November 18

Rodney Mauricio called the meeting to order at 3:10 p.m.

Those present: John Albright (guest), Meg Amstutz, Allan Aycock, Bob Boehmer, Joe Broder, Paige Carmichael, Denise Gardner, Leslie Gordon (guest), Laura Jolly, Pam Kleiber, two SGA students (guests), Kasee Laster, Fiona Liken (guest), Rodney Mauricio, Luke Naeher, Marisa Pagnattaro, Kyle Tscheipikow, Bill Vencill, Jan Wheeler, Barb White, Shannon Wilder, Steve Wrigley

Those absent: Irwin Bernstein, Paul Chambers, Cheryl Dozier, David Knauft, David Lee, Jerry Legge, Jean Martin-Williams, Bill Potter, Shannon Scott, Fran Teague, Adam Wyatt

The team approved the minutes from the February 23 and September 20 meetings.

A handout outlining a proposed recommendation from the QEP Team to the Leadership Team was distributed.

Bob Boehmer reminded the team that he hoped they could soon reach an agreement about the major elements of the QEP and that the time had come for the team to “speak now or forever hold your peace.” He would like the team as a whole to be comfortable with the major elements of the plan.

Rodney added that the OVPI will do whatever is necessary to make the plan work. The team acknowledged that changes in the plan will be necessary as the plan unfolds.

Laura Jolly distributed handouts on implementation.

Rodney then asked the team to review the key elements of the plan, and suggestions were offered for the writing, faculty, consistency, grading, and academic resources elements. The team accepted these changes by consensus.

Next, Rodney asked the team to review the three goals of the plan as presented in the table on page 21 of the draft. It was noted that the goals are not presented consistently throughout the plan. This will be corrected. For purposes of the team’s discussion, the version on page 21 was used.

After considerable discussion, the team reached consensus on goals 2 and 3. With regard to goal 1, there was some concern that it was unclear what was meant by “critical thinking,” “intentional learning” and other terms.

At 5:00, Rodney made a motion to recess until Monday, November 29, at 3:00 p.m. The motion was approved.
November 29

Those present: John Albright, Meg Amstutz, Allan Aycock, Irwin Bernstein, Bob Boehmer, Paige Carmichael, Denise Gardner, Leslie Gordon (guest), Laura Jolly, one student from SGA (guest), David Knauft, Kasee Laster, David Lee, Jerry Legge, Fiona Liken (guest), Rodney Mauricio, Luke Naeher, Marisa Pagnattaro, Bill Potter, Fran Teague, Kyle Tschepikow, Bill Vencill, Jan Wheeler, Barb White, Shannon Wilder, Steve Wrigley

Those absent: Joe Broder, Paul Chambers, Cheryl Dozier, Pam Kleiber, Jean Martin-Williams, Luke Naeher, Shannon Scott

The Team continued the previous week’s discussion of the goals of the QEP, reaching agreement on the wording of goals 2 and 3.

With regard to questions about intentional learning, raised at the previous meeting, Laura Jolly distributed a handout that defined intentional learning and demonstrated how that concept had been included in various UGA endeavors. The Team asked that intentional learning be incorporated into the literature review.

Considerable discussion about course objectives followed. Next, the Team agreed on new wording for the “objectives” section of the first goal: “Support academic dialogue through writing, feedback, and response” and accepted the wording of the second and third goals as they appear in the draft.

The Team then agreed that the assessment working group should move forward and complete that section of the QEP.

Laura then advised the Team that in addition to a director for the First-Year Odyssey Seminars program, there will probably be an assistant director, an administrative assistant, and a graduate student. There have been six applications so far and an additional four inquiries. A director may be hired very soon.

A discussion followed on the membership of the recommended faculty and student advisory group. Laura reported that this group would consist of faculty, students, and representatives from advising, curriculum, and other appropriate administrative offices.

The Team then voted to affirm the QEP, taking into account the changes that would result from discussions during the November 18 and 29 meetings. Rodney noted that the Team placed its trust in the assessment working group to fulfill the wishes of the entire team.

The meeting was adjourned at approximately 5:00 p.m.

Respectfully submitted,

Jan Wheeler